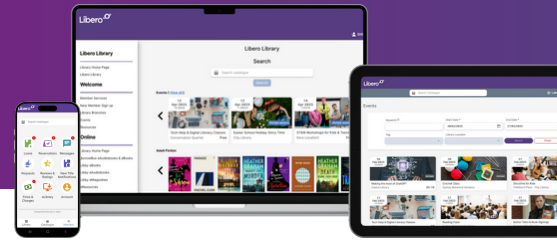


Library Management System Checklist

Below are key considerations Libero, by Knosys, recommends when looking for and assessing an LMS.



Libero 6 LMS

1. Functionality

- ☐ Core functionality must-haves that includes cataloguing, circulation management, acquisitions, serial management, member account management, search/discovery capabilities and reporting.



2. User Experience

- ☐ Easy to use with intuitive interface(s): Is the system user-friendly for both library staff and members?
- ☐ Availability across devices: Do they have a mobile offering in addition to a Discovery service or OPAC?
- ☐ Excellence in search and discovery capability: Will the LMS meet the needs of members when they are searching for content? For example, will they be able to find content from multiple sources in the same search results?



3. Implementation and Support

- ☐ What is involved in the LMS implementation? Does the vendor offer implementation support and training for your staff?
- ☐ What support options are available for customers? Where is the Customer Support team located?
- ☐ Is the LMS able to scale if your library membership or collection volume increases? Is the LMS SaaS hosted with the capacity to grow or reduce system specifications to meet operational peaks and troughs?
- ☐ Understand the proposed investment model and ask questions about the cost structure for the LMS you are evaluating. Things to consider include upfront cost, ongoing maintenance and support fees, subscription fees, plus any additional costs for potential future training and development.



4. Additional Considerations

- ☐ What security features are included? The LMS should provide strong security to protect member data and library resources. Does the vendor provide a single-tenanted approach? A range of login security options, including 2FA?
- ☐ Are there integrations with other systems? Can the LMS securely integrate with other library systems or other digital library content you use?

